

INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION

EXECUTIVE COMMITTEE MEETING

NOVEMBER 17, 2005

MEMBERS PRESENT:

Raymond M. Peterson, M.D., Chair, Jim Bellotti, Arleen Downing, M.D.; Gretchen Hester, Rick Ingraham; Marie Kanne Poulsen, Ph.D.; Theresa Rossini and Debbie Sarmento.

MEMBERS ABSENT:

Elaine Fogel Schneider, Ph.D.
Beverly Morgan-Sandoz

OTHERS PRESENT:

See Attachment A

OPENING REMARKS AND INTRODUCTIONS:

Dr. Peterson called the meeting to order at 10:08 am. As a result of Hedy Hansen's resignation from the ICC, Theresa Rossini was asked to act as interim chair to the Executive Committee until a permanent replacement is identified. Toni Doman was asked to co-chair the Public Awareness Committee.

Self-introductions were made by those in attendance. Cheri Schoenborn announced Ms. Wendy Santos as new Early Start staff at the Department of Developmental Services (DDS). Staff and liaison substitutions for this meeting were also announced.

APPROVAL OF SEPTEMBER 22, 2005 MEETING MINUTES:

The Executive Committee minutes summarizing the September 22, 2005 meeting were approved as written.

STATE PERFORMANCE PLAN

Rick Ingraham reported that OSEP has provided DDS with a template for the State Performance Plan (SSP), Part C for 2005-2010 due December 5, 2005. He indicated that additional information and clarification continues to be received from OSEP. At this time DDS is still waiting for the revised Part C regulations to be released.

Rick Ingraham distributed handouts of the initial draft of the SPP and also referred to the ICC's Target Recommendations for the SPP indicators (See Action Item located on Page 81 of the November ICC Packet). He noted that the targets for each indicator were in alignment with the ICC's recommendations for all except Indicators #4 – Family Outcomes and #13 - Mediation. The rationale

for DDS' change to Indicator #13 was that it is unlikely that all mediations would result in agreement. Therefore, the target for that indicator was set at 50% instead of the 100% recommended by the ICC. The target for Indicator #4 was changed to read "Target to be developed once baseline data is known" instead of 51%. The two documents were assigned to Standing Committees for review. The Executive Committee via email or conference call will review any major concerns regarding the SPP. DDS will provide updates as they become available

A discussion ensued regarding SPP Indicator #12 related to resolution sessions and why a target was not needed for this indicator. Under Early Start, due process procedures are different from Part B procedures and Lanterman procedures and do not include requirements for offering resolution sessions as part of due process. Local resolution is encouraged but not required under Early Start. The Part C regulations will be revised based on the reauthorization of IDEA in 2004 and may provide further guidance regarding the resolution sessions. This issue will be revisited when the Part C regulations are released late in 2006.

REVIEW OF NOVEMBER 2005 ICC AGENDA

The Executive Committee reviewed the agenda for Friday's Full ICC meeting and had no changes.

The action item on ICC's *Target Recommendations for Part C Indicators for the State Performance Plan* was reviewed and modified as recommended above.

The committee reviewed and had no changes to the meeting schedule action item.

When reviewing the action item on *Endorsement of Core Messages*, it was noted that the messages are for "effective" rather than "exemplary" training and technical assistance. This change will be noted.

STANDING COMMITTEE ASSIGNMENTS:

The Standing Committees will review the draft SPP and ICC action items including recommended targets for SPP indicators and will provide additional input to the ICC via committee reports. DDS' response to the ICC's recommendations (Attachment B) approved in September 2005, was distributed for ICC members and community representatives to review.

The current composition including ethnic and geographical diversity of the ICC and committees was discussed. Committees were asked to provide input in preparation for a discussion of ICC structure at the January Planning Session. Further discussion ensued on the need for additional parent representation especially parents of young children that also represent ethnic and geographical diversity. The Executive Committee was informed that the CDE's Parent

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Involvement Fund that supports parents participation on the ICC and other policymaking groups via stipends and reimbursement for expenses. Information on how to apply for funding is included in the ICC's Newcomer Packet.

The process for recruiting and submitting names to the Governor's Office for appointment to the ICC was also reviewed. It was reported that an application packet is currently being prepared for distribution to the field. Committees are to identify strategies for parent recruitment for discussion in January.

The committees were also asked to review the proposed agenda (Attachment C) for the ICC's planning session to be held January 11-12, 2006. It was decided that the Parent Leadership Team would be invited to participate including Susan Graham, Ed Gold and Laurie Jordan. It was also agreed that a facilitator would be recruited to guide planning discussions.

A request was made and DDS agreed to provide electronic copies of handouts for Standing Committees beginning at the March ICC meeting.

PARENT LEADERSHIP TEAM

The Executive Committee approved the Parent Recruitment and Retention Plan proposed by the Parent Leadership Team and agreed to support their ongoing work. A discussion ensued as to whether the team will meet as an ad hoc group reporting to the Executive Committee or added as a committee to the ICC. It was agreed that this question would be decided at the January meeting. It was also agreed that the Parent Leadership Team would be a standing item on the Full ICC agenda.

SELECTION CRITERIA FOR PARENT LEADERSHIP AWARD

Elissa Provance presented the Public Awareness Committee's (PAC) proposal regarding the Parent Leadership Award Criteria and procedures. The Executive Committee approved the proposal with the following amendments:

- Scoring rubric was replaced with scoring sheet.
- PAC will use the scoring sheet to qualify and evaluate nominees.
- Name of the top nominee (as opposed to the top nominees) will be submitted to the Executive Committee at the March 2006 meeting for approval.

FUTURE ICC AGENDAS

Suggestions for special presentations during 2006 included:

- March presentation – Department of Social Services' Special Start Training Program entitled *Providing Developmentally Supportive Care for High Risk Infants* will be presented by Kathleen Vandenberg, PhD.c. of Mills College.
- Children who are deaf and/or blind and who are medically fragile

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- Dental care in young children (USC Dental Center) and/or Early Intervention Dental Project (UOP Dental School)
- CDE's Desired Results Developmental Profile (DRDP) Project

OTHER BUSINESS:

A letter was received by the ICC from the Infant Development Association of California requesting ICC support in opposing the discontinuation of funding for the Medically Vulnerable Infant Program (MVIP). It was agreed that the letter would be presented to the full ICC tomorrow so that the Department of Health Services representative could provide additional information.

ADJOURNMENT:

The meeting was adjourned at 12:00 pm.

ATTACHMENT A

STAFF AND OTHERS ATTENDING ICC EXECUTIVE COMMITTEE MEETING
NOVEMBER 18, 2005

COMMUNITY REPRESENTATIVES

Mike Cull
Cal Enriquez
Edward Gold
Laurie Jordan
Linda Landry
Peter Michael Miller

GUESTS

Wendy Santos

ICC STAFF

Patric Widmann
Cheri Schoenborn
Kathryn Solorzano
Melissa Campos

ICC COMMITTEE STAFF

Angela McGuire
Stephanie Myers
Elissa Provance
Annette Ostertag

DEPARTMENT LIAISONS

Carmen Harms
Dennis Self, DDS